

Geneva College

3200 College Avenue • Beaver Falls PA • 724-846-5100 • www.geneva.edu

SUMMER 2018

General Information: 2018 will be the 98th summer in which Geneva College has operated a summer session. The College offers a program of courses which will allow students to accelerate progress toward graduation, to permanent teacher certification, or contribute to increased efficiency on the job. Superior high school students and recent graduates who are accepted for admission may get a head start on their college work by attending summer classes. Classes are conducted both in day and evening and are offered at a variety of times.

Prospective degree seeking students must submit a formal application for admission. For detailed information call 724-847-6500 or visit our website: www.geneva.edu, click [admissions](#).

The Program of Adult Continuing Education (P.A.C.E.) provides that any student who can benefit from college-level studies may enroll as a non-degree student. Students will pay the prevailing tuition rates and may eventually obtain credit for the courses for degree purposes by meeting regular admissions requirements. Register in person or by mail using the attached registration form. Check PACE under Special Status on the form.

The Early College Program permits capable high school students to earn college credit before graduation from high school. Students may select from any of the basic courses in the summer school schedule and enroll in them as if they already were admitted to college. Prospective students must contact the Director of Admissions (724-847-6508) or refer to our Early College/Dual Enrollment web pages.

Transient students are those who are completing degree requirements at other institutions. Transients should obtain Geneva's "transient student certificate" on the web (www.geneva.edu, type [transient](#) in the search box) so the registrar of their home college can provide certification of good standing and grant permission to take summer courses at Geneva.

Graduates of another college should indicate this fact on the registration form and come prepared to show our registrar a diploma or an official transcript showing completion of a degree. Graduates seeking certification should contact the Education Department (724-847-6535).

Readmitted students are previously accepted students who attended and then withdrew. An "Application for Readmission" may be obtained online: www.geneva.edu, type [readmission](#) in the search box.

Audit: Any student may audit courses by payment of the published tuition for summer semester. This work will be recorded with the grade of "AU" but will carry no credit. To audit a course the student must obtain permission from the instructor.

Fees: ***Summer tuition is \$333** per credit hour and is charged on a per-hour basis regardless of the number of hours taken. Payment for classes is due 10 days before the first day of class. All summer students will be charged an administrative fee of \$95.00. Students taking online courses will be charged \$250 per course (in addition to the credit hour charge.)

Adds/Withdrawals: After the initial registration, please fill out an add/drop slip for any changes. Classes must be added or dropped through the Registrar's Office 724-847-6745. Notice to the instructor of intention to add or withdraw is not sufficient. Please check with the Student Accounts Office for the refund schedule.

Cancellation of course: A course may be canceled if there is insufficient enrollment. Students will be notified by the instructor.

DATES FOR SUMMER SESSIONS:

(Some dates may vary. Check the course for exact dates)

May@Geneva 2018	May 8 - June 1
Online Session 1	May 7- June 30
Online Session	June 4 – July 28
Night Session Courses ending in 91	Check course for exact dates.

May 29 and July 4 are holidays. Professors may make special arrangements to allow for holidays.

Web Help www.geneva.edu, [ACADEMICS](#), [REGISTRAR](#):

- **Course Offerings** Click [SUMMER CLASS INFORMATION](#)
- **Course Availability** Click [SCHEDULE OF CLASSES](#)
- **Course Descriptions** Click [COLLEGE CATALOG](#)

2018 SUMMER REGISTRATION FORM

Current students may register online 7 am. Feb. 1 until 4 p.m. May 7. www.geneva.edu Click *Current Students, Registrar, Web Registration*. After the login, click *Change Term*. Select appropriate summer term. Call 724-847-6734 if you have a problem.

Web registration is not available to **new students** or **certification students**. Students not using web registration must submit this paper registration form to the Registrar's Office, Geneva College, 3200 College Ave, Beaver Falls PA 15010.

STUDENTS ARE STRONGLY ENCOURAGED TO DISCUSS SUMMER SCHOOL REGISTRATION WITH THEIR ADVISER.

Payment in full is due 10 days before the first day of class. (See "Fees" on the general information page.)

Name _____		Geneva ID # or Soc Sec # _____			
Street Address _____		City _____		State _____	Zip _____
Phone No. _____		Emergency Phone No. _____		E-Mail _____	
Courses offerings are listed online. courses*			Special permission may be required for some		
Course No.	Course Title	Cr.	Begin Date	End Date	*SpecPerm
Are any of these courses REPEATS of previous classes? _____					

Date of Birth _____

Gender _____
M/F

Class or Special Status:

- | | |
|--|---|
| ___ Freshman | ___ DCP class # _____ |
| ___ Sophomore | ___ Early College |
| ___ Junior | ___ PACE |
| ___ Senior | |
| ___ Graduating Senior | |
| ___ New Transfer | |
| ___ Certification (___Elem; ___Sec; ___Both) | |
| ___ Graduate of _____ | (copy of transcript or diploma required for new students) |
| ___ Transient (visitor) from _____ | (transient form/school approval required) |

Check One:

- ___ Current Student
 ___ New or visiting student
 ___ Readmit (pending approval of readmission application)

Citizenship _____

Religious Affiliation _____

Ethnic Background:

Hispanic or Latino ___ Yes ___ No

Check one or more:

- ___ American Indian or Alaska Native
 ___ Asian
 ___ Black or African American
 ___ Native Hawaiian or Other Pacific Islander
 ___ White
 ___ Two or more races

Marital Status:

- ___ Married ___ Separated ___ Single
 ___ Widowed ___ Divorced

What is your Major? _____

PAYMENT AGREEMENT

In applying for registration at Geneva College, I agree to pay all charges incurred in accordance with College policy, including interest charges if any.

Student's Signature

Date