SOPHOMORE YEAR

EXPLORE YOUR OPTIONS

- [ ] Assess your interests, values, abilities, strengths and God's calling on your life. Are they changing? Are you setting goals for spiritual, personal and professional development?
- [ ] Continue taking and exploring courses that are of interest to you.
- [ ] Consider campus employment in your area of interest.
- [ ] Update your resume and begin a portfolio.
- [ ] Research career opportunities and areas of interest in your major. Utilize the Career Direct Assessment and the Career Resource Library in the Career Development Center (CDC).
- [ ] Gather information about graduate school options and research possible degree tracts.
- [ ] Consider part-time/summer employment and internships related to your major.
- [ ] Investigate CCCU & study abroad programs with the Crossroads Office.
- [ ] Become an active member in chapters of professional organizations and/or campus clubs related to your interests and major. Think about becoming an officer for your Junior year. (http://www.geneva.edu/page/clubs)
- [ ] Use other resources such as: www.jobweb.com, www.bls.gov/oco, and www.onetonline.org

CHECK-UP.

- [ ] Take the Career Direct assessment in the CDC office to discover careers suited to your interests, strengths and values. It provides great information for a resume.
- [ ] Create an account on Geneva Job Link (at: www.geneva.edu/career) to upload your resume, set up a Job Agent (jobs e-mailed to you) and find jobs and internships.
- [ ] Check your e-mail, the Career Development website, and Geneva Job Link for weekly announcements of jobs, internships and special programs.
- [ ] Attend Career Development seminars, programs and job fairs. Participate in Calling and Vocation Month in the fall and Backpack to Briefcase in the spring which include sessions such as Job Search Overview, Interview Skills, Resume and Cover Letter Writing and Portfolio workshops.