



LexisNexis Academic Guide

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LexisNexis Academic gives you **full-text** access to:

- U.S. and international newspaper, magazine, and journal articles
- Broadcast transcripts (such as NPR news)
- U.S. federal, state and Supreme Court cases
- EU and Canadian law resources
- U.S. and European patents
- U.S. law review and journal articles
- U.S. tax law and the Internal Revenue code
- Shepard's annotations of law cases
- Company profiles, financial and stock history, and SEC filings.
- Hoover's company and industry reports.

The Main Screen or Portal of Power

LexisNexis® Academic

U.S. Students: Play QuizWhiz.
New Questions Mondays and Thursdays.

The screenshot shows the LexisNexis Academic main screen. On the left is a navigation menu with tabs for News, US Legal, International Legal, Companies, Subject Areas, Sources, and Help & Instructions. The main content area is titled 'Easy Search™' and includes a 'Use of this service is subject to Terms and Conditions' notice. Below this are three search panels: 'Search the News', 'Look up a Legal Case', and 'Get Company Info'. Each panel has search fields and a 'Go' button. At the bottom, there are three more panels: 'Research Countries', 'Research People', and 'Combined Search'. A callout bubble points to the 'Power Search' link in the left menu, stating: 'In Power Search you can limit searches by time period, and define the source type or name.' Another callout bubble points to the navigation tabs, stating: 'These tabs lead to topic-specific menus and search pages.'

Searching the News



General Searching

News

- » All News **1**
- » Newspapers & Wires
- » TV & Radio Transcripts
- » Foreign Language
- » College & University
- » Business & Industry

US Legal

International Legal

Companies

Subject Areas

Sources

Help & Instructions

All News Help Clear

Use of this service is subject to Terms and Conditions

Search For: **2** climate change in Everywhere Search

3 Or global warming in Everywhere

And in **4** Everywhere
Author
Headline & Lead
Subject Terms
Source Title & Location
At Least 5 Occurrences

Specify Date: Previous 5 years

Select Source: **5** By Type: Major World Publications
Or by Name:
Start typing a title like New York Times
» Try also Find Sources or Browse Sources

Article Type:

<input checked="" type="checkbox"/> Book Reviews	<input type="checkbox"/> Deaths & Obituaries
<input type="checkbox"/> Movie Reviews	<input checked="" type="checkbox"/> Editorials & Opinions
<input type="checkbox"/> Music Reviews	<input checked="" type="checkbox"/> Interviews
<input type="checkbox"/> Restaurant Reviews	<input type="checkbox"/> Letters & Comments
<input type="checkbox"/> Theater Reviews	<input type="checkbox"/> Profiles & Biographies

Article Location:

US State Canadian Province Country World Region

Choose a State

1. Choose the “News” tab from the main page, then “All News” from the sub-menu.
2. Enter your search term(s). **If you enter two words (without quotes), like *Hillary Clinton*, in a search box, LexisNexis will automatically treat the words as a phrase, searching for them in the exact order specified, and occurring next to each other.
3. Select appropriate Boolean operators to sharpen your search. (See next page for more on Boolean operators.)
4. Select where, within documents, the database will look for your search terms.
 - a. Selecting “**Everywhere**,” which returns results for your search terms appearing *anywhere* within the article may be too broad, giving some results in which your search terms are merely mentioned in passing.
 - b. Selecting “**Headline and Lead**” generally ensures that the results returned are relevant, but some articles may be missed if your search terms appear extensively in the body of the article, yet were not chosen for the headline or lead (first paragraph).
5. You can further limit your search by: choosing a narrower date range, specifying a particular source or sources, choosing an article type, and specifying the article location.

Boo-what? – How to Use Boolean Operators

If you are using multiple search terms, LexisNexis allows you to join the terms using Boolean operators (see above screen shot). If more than one operator is used in a search, the database operates according to the following order of priority:


OR then AND then NOT

OR – Links search terms; *either* may appear. Ex: “climate change” OR “global warming” *expands* your results by finding sources that mention *either* “climate change” or “global warming.”

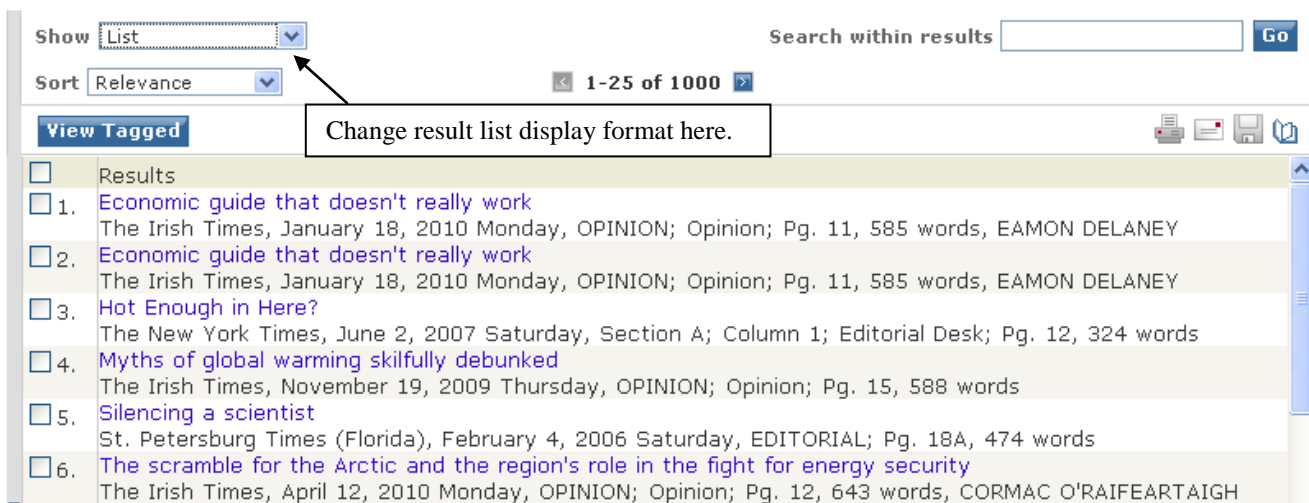
AND – Links search terms; *both* must appear. Ex: “global warming” AND “ozone” *narrows* your results by finding sources mentioning *both* “global warming” and “ozone.”

NOT – *Narrows* your search by excluding documents containing certain words or phrases. Ex: “climate change” NOT “carbon emissions” retrieves all results that mention “climate change” but *do not* mention “carbon emissions.” (Results that contain both terms will not be included.)

Exactly what sources am I searching?

To find out the titles of all the sources in a database, click on [Sources](#) >> **Browse Sources**. You can click on folders to see the titles in a particular category or go to >>**Find Sources** to search for a particular source. Click the information icon  to the left of any title to find out how deep the archive is on this title, how often it is published, and what its online update schedule is.

How to deal with your search results



The screenshot shows a search results interface. At the top, there is a 'Show' dropdown menu set to 'List', a 'Sort' dropdown menu set to 'Relevance', and a 'Search within results' field. A callout box with the text 'Change result list display format here.' points to the 'Show' dropdown menu. Below the search controls, there is a 'View Tagged' button and a list of search results. The results are numbered 1 through 6, each with a checkbox, a title, and a brief description of the source.

Results
<input type="checkbox"/> 1. Economic guide that doesn't really work The Irish Times, January 18, 2010 Monday, OPINION; Opinion; Pg. 11, 585 words, EAMON DELANEY
<input type="checkbox"/> 2. Economic guide that doesn't really work The Irish Times, January 18, 2010 Monday, OPINION; Opinion; Pg. 11, 585 words, EAMON DELANEY
<input type="checkbox"/> 3. Hot Enough in Here? The New York Times, June 2, 2007 Saturday, Section A; Column 1; Editorial Desk; Pg. 12, 324 words
<input type="checkbox"/> 4. Myths of global warming skilfully debunked The Irish Times, November 19, 2009 Thursday, OPINION; Opinion; Pg. 15, 588 words
<input type="checkbox"/> 5. Silencing a scientist St. Petersburg Times (Florida), February 4, 2006 Saturday, EDITORIAL; Pg. 18A, 474 words
<input type="checkbox"/> 6. The scramble for the Arctic and the region's role in the fight for energy security The Irish Times, April 12, 2010 Monday, OPINION; Opinion; Pg. 12, 643 words, CORMAC O'RAIFEARTAIGH

LexisNexis will display your search results, with a bare minimum of bibliographic information, in **List** format. You can change this, using the drop-down menu at the top of the page, to show as **Expanded List**, which shows you the list of articles but highlights your search terms *in the context* of each article - so you can see quickly how many times your terms appear.

The screenshot displays a search results interface. At the top right, there is a search box labeled '1' with a 'Go' button. Below it, a 'Show' dropdown is set to 'Expanded List'. A 'Sort' dropdown menu is open, showing options for 'Relevance', 'Publication Date', and 'View Relevance', with 'Relevance' selected. This dropdown is labeled '2'. On the left, a 'Result Groups' sidebar lists various categories like 'Magazines & Journals (44)', 'Haymarket (11)', etc. The 'Magazines & Journals' group is expanded. The main results area shows two articles, with the first one selected. At the top right of the results area, there are icons for printing, emailing, and downloading, labeled '3'. A box at the bottom left of the screenshot contains the text: 'Narrow results shown in list by clicking a category.'

Narrow results shown in list by clicking a category.

1. A text box in the upper right of the screen allows searching within the results.
2. You can also sort results chronologically, or according to Publication Date or Relevance by using the drop-down menu.
3. To see the full text of any article, simply click on the article's title. From the full text view, icons at the top right of the screen enable you to print, email, or download articles, as well as to export the article's citation to a bibliographic manager.

Help!!

If you find yourself pulling your hair, chewing your fingernails, or exhibiting other nervous tics out of extreme frustration with LexisNexis, [Ask A Librarian!](#) Use the "Ask a Librarian" web form to send us an email, or send an email to ref.lib@geneva.edu. You can also call (724)-847-6563 and ask to speak with a librarian, or simply drop by and visit us. We are happy to help you with searching LexisNexis or figuring out how to use any of its many features.