

Guidelines for Alumni Association Recognition

“Distinguished Service Award” – Last Revised 11.2.11

1. Introduction.

The “Distinguished Service Award,” is presented each year to alumni of Geneva College for service above self, who embody the principles for which Geneva College stands, and whose efforts on behalf of the college, the community, and the nation have been exemplary. The award is also a means of honoring alumni for exemplifying Geneva’s standards, mission and commitment to servant-leadership. The “DSA” is awarded each year to an average of five recipients, but as many as twelve and as few as one have been selected.

2. Origin. The awarding of the “Distinguished Service Award” dates back to the 1950’s.

The Alumnus Vol. 30, No. 4, July 1954, p. 9

“Five others were singled out to receive the alumni association’s Distinguished Service Awards for 1954. The awards, made this year for the first time, went to...”

3. Nomination Process

The Office of Alumni Relations receives nominations for the “Distinguished Service Award” throughout the year. Nominations may be submitted via paper or electronic web submission (preferred) format. Nominations will be accepted through May 31st each year, in order to allow time for review, selection, notification and award preparation before Homecoming. The nominations are initially screened for eligibility by the Alumni Relations Office, and then shared with the Alumni Association Nominating Committee for discernment and final recommendation based on the selection criteria.

The Nominating Committee is comprised of three members of the Geneva College Alumni Council and the Director of Alumni Relations. Prior to the meeting of the recognition committee, the Director of Alumni Relations will prepare information to aid in the selection process. This includes compiling nominated names submitted by individuals and nominations submitted but not selected in previous years.

The Nominating Committee recognizes their responsibility to make selections that can and should bring honor to Geneva College. In doing so, the Nominating Committee should seek to conduct a thorough review of each nominee, and acknowledges the possibility that even with such a review all significant information about a candidate may not always be known

It should be the committee’s desire to remain consistent with Geneva’s aim and objectives as a Christian college. The presentation of the award is to bring honor to both Geneva College and the recipient.

This Nominating Committee makes recommendations of individuals who are deemed worthy and appropriate “Distinguished Service Award” recipients to the leadership of the

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college for final approval. The college administrators will notify the Executive Committee of the Board of Trustees of the proposed DSA recipients.

4. Selection Criteria

Alumni considered for the “Distinguished Service Award” will be limited to those alumni celebrating their reunion years beginning with the 10 year reunion class, unless special circumstances warrant giving the award in a non-reunion year. The most significant attribute is a clearly demonstrated walk with Jesus Christ (‘Pro Christo’). Other pertinent data, when available, includes professional information and accomplishments, education, church affiliation and involvement, and service to country (‘et Patria’) to include civic and community activities. Another important factor for consideration is the nominated individuals’ loyalty and service to Geneva. The committee will seek to select candidates whose life accomplishments and character exemplify a balance of these categories.

5. Presentation

The “Distinguished Service Award” will be presented in conjunction with Homecoming. Recipients of the award are expected to attend Homecoming, although circumstances may warrant exceptions.

The award recipient(s) will receive a commemorative plaque.

Adopted by the Geneva Alumni Council, November 13, 2010