GENEVA COLLEGE

Beaver Falls PA 15010 724-846-5100

FALL SEMESTER UNDERGRADUATE 2014-15

COURSE OFFERINGS ARE LISTED ONLINE: www. geneva.edu

Click *Current Students*, *Registrar*, *Fall Semester Information*.

(To check course availability, go back to *Registrar* then click *Schedule of Classes* and choose the appropriate term.)

GENEVA COLLEGE CATALOG: www.geneva.edu. Click *Academics*, *College Catalog*.

Prospective students who desire to apply for admission should call the Admissions Office 724-847-6500.

Returning study abroad and readmitted students must contact their adviser for registration assistance.

Teacher certification prospective students should contact the Education Department 724-847-6535.

Current certification students do not have access to web registration but may send registration forms to the Registrar's Office.

Admissions will communicate with **new freshmen** and **new transfers**.

Withdrawing students should contact the Residence Life Office to withdraw officially.

Returning students who have not registered by May 12, 2014 will be considered withdrawn as of the last date of the semester.

REGISTRATION SCHEDULE

CLASSIFICATION	WEB begin date/time	PAPER begin date/time
Senior 1 (hrs. earned + current hrs. enrolled = 109 cr. or more)	APR. 01 **10 p.m.**	APR 02 **8 a.m.**
Senior 2 (hrs. earned + current hrs. enrolled = 90-108 cr.)	APR. 02 **10 p.m.**	APR. 3 **8 a.m.**
Junior (hrs. earned + current hrs. enrolled = 60-89 cr.)	APR. 7 **10 p.m.**	APR 8 **8 a.m.**
Sophomore (hrs. earned + current hrs. enrolled = 28-59 cr.)	APR. 9 **10 p.m.**	APR 10 **8 a.m.**
Returning Freshman (hrs. earned + current hrs. enrolled = 1-27 cr.)	APR. 10 **10 p.m.**	APR 11 **8 a.m.**
NEW TRANSFERS AND NEW FRESHMEN – PLEASE CONTACT YOUR ADMISSIONS COUNSELOR registration.		

WEB REGISTRATION (returning students only)

- Make an appointment to meet with your adviser. This is mandatory!
- All students have a registration hold which can only be released by the assigned adviser. (If you have changed advisers and have not submitted the paper work to the registrar's office, please do so NOW!)
- Instructions and login information - **www.geneva.edu**, click *Current Students, Registrar, Web Registration Information*

Note: You may need to register for some classes on paper in the registrar's office (e.g. due to time conflicts, closed classes, special courses, etc.) Your adviser's signature will be required for paper registration.

PAPER REGISTRATION

- Make an appointment to meet with your adviser. This is mandatory!
- Complete the front and back of the attached registration form and take it to your adviser for approval. Include the course abbreviation, number, and section (Example: ENG 101 01).
- Your adviser must sign the completed schedule **AND** release the registration hold.
- Take your signed registration form to the Registrar's Office according to the chart above.

ADDS & DROPS

We highly recommended that you CONSULT YOUR ADVISER regarding any schedule changes.

ADDS: Credits beyond 17 may result in extra tuition charges.

DROPS: NEVER drop below 12 credits per semester without consulting your adviser. In addition to academic repercussions, this could affect or negate financial aid, athletic eligibility, and health insurance.

The last day to add a class, change a section, or use web registration is AUGUST 29.

ADDITIONAL INFORMATION

- The per credit rate will be charged for each credit over 17 credits **unless** the extra credit is one or more of the following:

EDU 220	Tutoring	MUS 213	Concert Band	PED 101/103*	Physical Education
ENG 221	Newspaper	MUS 214	Instrum Ensemble	PED 104	Varsity Sport Elect.
ENG 223	Literary Mag	MUS 215	Genevans	COM 200	College Forensics
HMN 491	Book Discussion	MUS 216	Vocal Ensemble	COM 201	Theater Practicum
MUS 212	Marching Band	MUS 218	Handbells	COM 203	Radio Practicum
				COM 204	TV Practicum

- **Only EIGHT** credits from the one-credit classes listed above will count toward a bachelor's degree (see "Limitations" in the *Geneva College Online Catalog*). *Exception: Required courses PED 101&103 are not subject to the 8 credit limitation.

- **TWO physical education classes** are required for the core. One must be an activity class (PED 101) and one a physical fitness class (PED 103). These receive a letter grade.
  PED 104 is an elective for varsity sports only, is graded CR or NC, and is subject to the 8-credit limit for 1-credit courses.

- **Courses numbered 095** do not count toward graduation or overall GPA but do count for financial aid and full-time enrollment. These courses may NOT be taken as an audit.

- **The following courses require special forms and signatures** and may **NOT** be added or dropped on the Web: Independent Studies; Internships; Practica; Music Lessons; Honors Courses.

- **Credit/No Credit** is an option for juniors and seniors with a minimum 2.5 GPA and cannot be used for core or major requirements, and only one such course is permitted per semester. Forms are available in the registrar's office.

- **Evening classes** are course numbers ending in E1 or E2.

FINANCIAL INFORMATION

Tuition/Fees. Part time (under 12 cr.) $850 per credit hour; full time (12-17 cr.) $12,610 per semester. These charges will be reduced according to the College Refund Policy upon formal withdrawal with the Student Development Office. Additional fees are charged for music lessons and education classes. Please see the Financial Information section of the college catalog.

Payment Policy. A financial obligation to the college for the full amount of the semester's charges is incurred by the student upon registration. **Students must have a zero balance on their account from previous semesters before registering**.

- Charges not covered by financial aid are due August 10 for Fall semester.
- Bills may be paid by check, cash, or paid monthly to *TuitionPay* which is an outside optional service provided for a fee.
- Students are financially responsible for all charges incurred until such time as he/she officially withdraws.
- There are also online payment options available at www.geneva.edu.

CALENDAR
Fall Semester 2014-15

AUG	25	Classes begin 8:00 a.m.
AUG	29	Last day to add a class
SEPT	01	Labor Day - classes will meet
OCT	11	Homecoming
OCT	17	Fall Break begins 5 p.m.
	21	Classes resume 5 p.m.
NOV	03	Last day to drop a class
	24	Last day for new freshman to drop 1 class
	25	Thanksgiving break begins 5 p.m.
DEC	01	Classes resume 5 p.m.
	06	December graduation reception 1:30 p.m.
	08	Evening exams begin
	09	Reading Day - no day classes
		Day exams begin 3:30 p.m.

GRADUATING SENIORS

SENIORS PLANNING TO GRADUATE IN 2015 MUST APPLY FOR GRADUATION. FORMS WILL BE SENT TO YOUR CAMPUS MAILBOX.

TIME CONVERSION CHART

STANDARD TIME	MILITARY TIME
8 a.m. - 12:59 p.m.	Same as standard
1 p.m. - 1:59 p.m.	13:00 - 13:59
2 p.m. - 2:59 p.m.	14:00 - 14:59
3 p.m. - 3:59 p.m.	15:00 - 15:59
4 p.m. - 4:59 p.m.	16:00 - 16:59
5 p.m. - 5:59 p.m.	17:00 - 17:59
6 p.m. - 6:59 p.m.	18:00 - 18:59
7 p.m. - 7:59 p.m.	19:00 - 19:59
8 p.m. - 8:59 p.m.	20:00 - 20:59
9 p.m. - 9:59 p.m.	21:00 - 21:59
10 p.m. - 10:59 p.m.	22:00 - 22:59

CHAPEL INFORMATION

The Geneva College chapel program is designed to serve as an integral part of the College's educational mission and will serve as a weekly devotional time for the entire College community. Chapel is held each Wednesday from 10:10-11:00 a.m. in Metheny Fieldhouse and is designed to provide an opportunity for the campus to gather together to praise God, hear His word, and seek His favor and direction. **Attendance is mandatory for full-time students,** although up to 4 chapels may be missed in any given semester. Please see Geneva College's web page (under *Faith*) for information regarding chapel exemption for student teachers, credit bearing internships, off campus study and commuter students who are not scheduled for class before 12:20 Wednesdays.

DEPARTMENT ABBREVIATIONS

ACC	ACCOUNTING	ENG	ENGLISH	MUA	MUSIC APPLIED
BIB	BIBLICAL STUDIES	ESL	ENGLISH AS SECOND LANG	MUS	MUSIC
BIO	BIOLOGY	EVE	ENVIRON. ENGINEERING	PED	PHYSICAL EDUCATION
BUS	BUSINESS	EVS	ENVIRONMENTAL SCIENCE	PHI	PHILOSOPHY
CDS	COMMUNICATION DISORDERS	GRK	GREEK	PHY	PHYSICS
CHE	CHEMICAL ENGINEERING	HEB	HEBREW	POL	POLITICAL SCIENCE
CHM	CHEMISTRY	HIS	HISTORY	PSY	PSYCHOLOGY
CIE	CIVIL ENGINEERING	HMN	HMN BOOK DISCUSSION	SCS	SCIENTIFIC STUDIES
COM	COMMUNICATION	HSV	HUMAN SERVICES	SOC	SOCIOLOGY
CPE	COMPUTER ENGINEERING	HUM	HUMANITIES	SPA	SPANISH
CSC	COMPUTER SCIENCE	LIN	LINGUISTICS	SPM	SPORT MANAGEMENT
ECO	ECONOMICS	MAT	MATHEMATICS	SSC	SOCIAL SCIENCE
EDU	EDUCATION	MEE	MECHANICAL ENGINEERING	VIS	VISUAL COMMUNICATION
ELE	ELECTRICAL ENGINEERING	MIN	MINISTRY	XCX	CROSS CULTURAL EXPER
EGR	ENGINEERING				

BUILDING ABBREVIATIONS

AH	ALUMNI HALL	GENCH	GENEVA CHURCH 31ST ST	MG	MERRIMAN GYM
ALX	ALEXANDER HALL	GEV	WGEV	NW	NORTHWOOD HALL
BTH	BAGPIPER THEATER	JG	JOHNSTON GYM	RE	REED HOUSE
CHRP	COLLEGE HILL RP CHURCH	JWC	JOHN WHITE CHAPEL	RT	RAPP TECHNOLOGY CNTR
DOW	DOWNIE HOUSE	LIB	LIBRARY	SC	STUDENT CENTER
FER	FERNCLIFFE	MB	MAIN BUILDING (Old Main)	SE	SCIENCE & ENGR
FH	FIELD HOUSE	MCL	McKEE LAB	STH	STUDIO THEATER

CLASS PERIODS

(Use this form to help plan your schedule)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1 8:00-8:55	**2** 8:00-9:20	**1** 8:00-8:55	**2** 8:00-9:20	**1** 8:00-8:55
3 9:05-10:00	**4** 9:30-10:50	**3** 9:05-10:00	**4** 9:30-10:50	**3** 9:05-10:00
5 10:10-11:05 L&T (SSC 101)	**6** 11:00-12:20	**5** 10:15-11:00 **Chapel**	**6** 11:00-12:20	**5** 10:10-11:05
7 11:15-12:10		**7** 11:15-12:10		**7** 11:15-12:10
9 12:20-1:15	**8** 12:30-1:50	**9** 12:20-1:15	**8** 12:30-1:50	**9** 12:20-1:15
11 1:25-2:20	**10** 2:00-3:20	**11** 1:25-2:20	**10** 2:00-3:20	**11** 1:25-2:20
13 2:30-3:25	**12** 3:30-4:50	**13** 2:30-3:25	**12** 3:30-4:50	**13** 2:30-3:25
15 3:35-4:30		**15** 3:35-4:30		**15** 3:35-4:30
Evening: MON	TUES	No WED evening classes	THURS	