

18-19 Off Campus Study Financial Aid Packet

Student Name:	ID #
Program:	
Semester of Study:	

Step 1: Estimate Cost and Aid for the Program

- ◆ Review the following general information:
 - Individual program costs may be found by visiting the program's website or contacting the provider directly.
 - Geneva College tuition will be charged for all programs unless the program's tuition is higher than Geneva College tuition. In this case, the higher amount will be charged.
 - The published tuition rates for all off-campus programs cover only the courses normally included in those programs. Registration in any additional Geneva courses during a student's off-campus semester, including internships or independent studies, will be charged at the current part-time rate per credit, regardless of the total number of credits registered for that semester.
 - Students will be charged the actual program charge for room and board. Students using a payment plan should contact Student Financial Services for help estimating their annual balance.
 - All student accounts must be paid in full or tuition payments current before the student leaves for an off-campus program.
- ◆ Complete the Program Expenses section of the chart below (with the help of Crossroads).
- ◆ Schedule an appointment with Student Financial Services (SFS@geneva.edu) to discuss how your financial aid may be adjusted.
- ◆ Upon completion of this form, keep the original and email a copy to Crossroads and the Student Financial Services Office.

PROGRAM EXPENSES			ESTIMATED FINANCIAL AID	
Tuition	\$		Total Cost of Program	\$
Room/Board	\$		Federal Grants	\$
Application fee	\$		State Grants	\$
GC Off-Campus Study Administrative Fee	\$300.00		Geneva Grants & Scholarships	\$
Fieldtrip fee	\$		Federal Direct loans (student)	\$
Total Estimated Cost	\$		Other	\$
			Estimated Balance Due	\$

The financial aid listed is our best estimate at this time. Please be sure to apply for financial aid by filing the FAFSA (<https://fafsa.gov>) and complete all necessary steps to finalize aid. Your travel costs to and from the program are not included in the above cost and aid estimate.

SFS Advisor Comments:

Step 2: Apply for the Off Campus Study Grant

Geneva College offers a limited number of grants to participants of Geneva-endorsed Off-Campus study programs, to help cover costs beyond what a student is eligible to receive under the current off-campus financial aid system. Awards are determined by a student's academic standing, cost of the off-campus program, financial need, and merit of the personal statement.

Please attach personal statement describing the following:

- ◆ What features of this program are of importance to you?
- ◆ Explain your need for extra monetary assistance to participate in this program.
- ◆ How does the program relate to your academic, professional, or personal goals?
- ◆ What strengths would you bring to this off-campus program?
- ◆ How will you incorporate your off-campus experience into your life (future courses, campus activities, career, graduate school, etc.)?

Step 3: Please obtain the following signatures and then submit this form to Crossroads and Student Financial Services via email. Completed application packets must be submitted to no later than October 15 for the spring semester and March 15 for the fall semester.

SFS Advisor Signature: _____ Date: _____

Academic Advisor Signature: _____ Date: _____

Academic Dean Signature: _____ Date: _____

Student Signature: _____ Date: _____

Step 4: Watch for an email from the SFS Office regarding your eligibility for additional aid. We will notify all applicants for the Off Campus Study Grant of their eligibility by March 30 for the Fall semester and October 30 for the Spring semester.

Step 5: Discuss any follow up financial concerns with the Student Financial Services Office as soon as possible, and ensure that your bill is paid before the semester deadline (through MyGeneva/NetNet student account).

For Office Use Only:

Grant Recommended: \$ _____

SFS approval: _____

Crossroads approval: _____

Student notified: _____