



***CARE FOR OUR
COMMUNITY***

GENEVA COLLEGE

**COVID-19
Response
Overview**

Revised: 09/03/20

***“We are putting our mission to work,
pro Christo et patria, in the face of real difficulties.
Loving our neighbors—locally and at a distance—
makes health and safety concerns primary today.
We are keenly aware and deeply grateful for the
sacrifices you are making to stem the tide
of the coronavirus (COVID-19).”***

– Dr. Calvin L. Troup, President

GENEVA COLLEGE COVID-19 RESPONSE OVERVIEW

The health and safety of our campus community amidst the changing circumstances of the Coronavirus pandemic remain a priority for Geneva College. We follow guidelines of the Centers for Disease Control as well as state and local authorities in establishing preventive and responsive protocols. We assemble leading experts from across the country to be part of our COVID-19 Advisory Board. And our Campus Emergency Response Team (CERT) meets daily to consider and develop a “playbook” to respond nimbly to situations as they may develop. This COVID-19 Response Overview highlights Geneva’s plans, while recognizing God’s sovereignty and faithfulness today and in the days ahead.

CONTENTS

Athletics	2
Communication	3
Crossroads	4
Counseling Services	5
Dining	6
Health & Wellness	7
Housing	8
Instruction & Learning	9
Special Events	10
Student Activities & Events	11
Workplace	12

ATHLETICS

Athletics at Geneva College has and always will be an integral part of campus life, providing opportunities for student athletes to maintain their athletic pursuits throughout their time on College Hill.

The Golden Tornadoes will continue to “Storm On” despite the many challenges that have forced changes throughout the athletic landscape due to the COVID-19 pandemic. In conjunction with the Presidents’ Athletic Conference, all fall athletic competition has been pushed to the spring. The conference’s President’s Council came to the decision, based upon recommendations from NCAA Division II leadership, that discouraged any athletic competition in the fall. However, Geneva College student-athletes will be permitted to practice throughout the fall semester and each of Geneva’s 18 varsity programs will be practicing and preparing for a very busy spring season.

Student-athletes must follow stringent health and safety protocols prior to their practices that will include daily health screenings and temperature checks upon arrival to daily practices. Each student-athlete will be required to have a pre-participation physical performed by our team physician and staff and will also be required to do concussion base-line testing prior to athletic activity. Any student-athletes who are displaying symptoms will be subject to the COVID-19 campus protocol as it pertains to testing and quarantining.

Geneva College student-athletes will continue to thrive regardless of the current challenges and they will do so with **RELENTLESS HEART.**



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COMMUNICATION

Geneva considers communication to be important in efforts to mitigate the spread of COVID-19 on campus. We make it a priority to convey information as it relates to health and wellness, cleanliness protocols, facial coverings, food delivery changes, local or state requirements and much more.

The central location to house content once it's distributed is the Geneva College COVID-19 Information Center on the website. We update this center regularly as circumstances change.

Communications are distributed or presented as:

- Regular enewsletters, with frequency increasing when we move to online delivery: Students FYI; Parents FYI; Alumni & Friends FYI
- Emails to announce a significant change in what we're doing
- Graphics and signs
- Videos on safety training or presidential updates
- Social media posts for immediate and broad reach
- Information Sessions with a Q & A town hall approach

So that information is accurate and consistent, all coronavirus-related communication emanates from CERT and is implemented by the Department of Marketing Services & Public Relations. We also respond to incoming communications and have established an email address, information@geneva.edu, for members of the community can direct their questions.

CROSSROADS

Crossroads is responsible for welcoming global students to campus and helping students take advantage of opportunities to study off campus, both in the US and abroad.

In light of the COVID-19 pandemic, Crossroads has implemented the following general guidelines:

Off-Campus Study:

- Domestic off-campus study is permitted to locations which have been opened by governors.
- International off-campus study is permitted to countries whose US State Department Travel Advisory is either Level 1 or 2. Special permission is required for locations at Level 3 if that designation is attributable to COVID-19.
- For faculty-led trips, leaders will certify with Crossroads that the health of all participants has been checked and that no participants are experiencing COVID-19 symptoms nor have they exhibited symptoms during the preceding 14 days.

Global Student Arrival:

- Students arriving in the US via airplane must quarantine for 72 hours on campus or before arriving on campus.

The foregoing points are only a general summary and do not reflect Crossroads' comprehensive plan. Please contact Crossroads with questions and for further information.



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COUNSELING SERVICES

Throughout the changing environment of COVID-19, whether Geneva is providing classroom, remote or hybrid instruction, Counseling Services fully intends to provide our entire scope of service. This includes: assessment, individual counseling, group counseling and crisis intervention to our current undergraduate students.

Students can schedule a counseling appointment online through: www.geneva.edu/student-life/services/counseling-center/

When Geneva is providing instruction on campus, initial appointments (for students who are having their first appointment with Counseling Services) will be face-to-face meetings with a counselor in an office that is socially distanced, and both student and counselor are required to wear face coverings. All other appointments will be through telehealth using the Zoom Healthcare platform, a fully confidential and secure platform. Additional face-to-face appointments can be warranted if a student is in significant crisis.

If Geneva would need to pivot to a complete remote learning environment with students needing to return home, Counseling Services will be able to continue to support students through this telehealth format. Counseling Services will also provide support through telehealth for students in quarantine/isolation if warranted.

DINING

Geneva invested great care and resources into the food service operation for the fall to ensure delivery of high quality with safeguards to prevent the spread of COVID-19. We abide by regulations and guidance for food service operations and implement best practices for our students.

The safeguards put in place for the 2020-2021 academic year at Alexander Dining Hall include:

- Plexiglass corridors in the serving area to maintain distances and maximize the number of students to be served
- Plexiglass barriers installed to prevent food contamination
- Spaced tables and limited seating to ensure safe distance while eating
- Served and prepackaged food rather than self-service options
- Disposable containers and utensils provided for takeout meals
- Additional outside seating near dining spaces to increase capacity
- Requirement for students to wear masks in line and moving about; masks may be removed while seated and eating
- Visible hand sanitizing stations

In addition to the main food line, students may choose hot or cold “Grab and Go” meals. The main food line splits into color-coded lines with different food options indicated on posted menus.

Students are asked to limit dining time to 30 minutes or to eat in a nearby outdoor dining tent reserved for their use.

Similar precautions are in place in the Brigadoon, Geneva’s secondary dining space, and The Riverview Café.



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HEALTH & WELLNESS

Without a vaccine or effective anti-viral medications, we rely on the proven clinical effectiveness of the following three-part regimen: (1) regular handwashing and disinfectant use; (2) six-foot physical distancing; and (3) proper face covering. These safety procedures need to be personal routines and community commitments for all members of the Geneva community.

Students, faculty and staff are required to complete an online Health Screening every day before leaving their room or coming to campus. This is a simple questionnaire requiring community members to take their temperature and report on any COVID-19 symptoms. Answering “yes” to any of the Health Screening questions means staying in place instead of coming to campus. Resident students should contact their Resident Advisor or RD on Call immediately. Commuters should contact their physician and the RD on Call. Faculty and staff should contact their physician and supervisor.

A COVID-19 test may be required, and a positive COVID-19 test requires participation in contact tracing protocols and isolation until cleared by the person’s physician, in consultation with the College’s Director of Health Services. Faculty, staff, and commuter students quarantine and isolate at home. Residential students who live in proximity to the College are asked to quarantine and isolate at home. The College maintains facilities for students who need to quarantine or isolate on campus, including meal service throughout the quarantine or isolation period.

Virtual appointments with Health Services are available for students who have health concerns. Students who would like an appointment should email healthservices@geneva.edu and provide the following information: name, date of birth, student ID#, and reason for the visit. Students will hear back from Health Services with an available appointment times or referral if needed.

HOUSING

Students are safely housed with their assigned roommates in a particular building and room. Students and their roommates will be considered 'households' and therefore will be permitted to remove face coverings in their assigned room.

Should a student develop symptoms and need to quarantine, the whole 'household' (the student and their roommates) might need to quarantine as well.

According to state mandate and campus protocol, face coverings (approved masks or shields) will be expected to be worn in all public spaces outside of a student's room including hallways, bathrooms, lounges and other common spaces.

Community bathrooms, common lounges and rooms will have posted capacity limitations, which students are expected to follow.

All common spaces and high touch areas will be cleaned and sanitized multiple times a day. Particular student medical concerns will be accommodated where needed and as appropriate.

Visitors/guests will not be permitted in the halls for the protection of our campus community, and students will be limited to entering only their assigned residence hall for at least the first two weeks of school. Visitation will be phased-in and following the guidance of our state regulations.



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INSTRUCTION & LEARNING

The Geneva faculty will deliver a strong academic curriculum emphasizing real-time, in-person instruction.

Courses will be designed with a flexible approach, ensuring that course syllabi remain stable under all conditions. Flexible courses will permit at-risk students and faculty, including those that must quarantine or isolate, to continue with their coursework. This approach will also enable faculty to pivot if required to again transition to remote learning.

The academic calendar has been modified so that on-campus coursework ends by Thanksgiving, with finals given remotely the week following.

Courses will be delivered in appropriately physically distanced classrooms with protocols that permit sanitation of spaces between classes.

SPECIAL EVENTS

The Events Office will review and consider proposals for each event based on priorities, people coming to campus, and ability to hold the event in light of CDC, state and CERT protocols.

The Events Office will oversee work orders and set up of the venue according to:

- Physical room size
- Room practical capacity
- Maximum capacity, according to COVID restrictions
- Social distancing protocol

The Events Office will:

- Advise event owners to ensure that all CERT protocols are followed
- Establish a reasonable time limit for the event, so as to minimize exposure risk
- Work with owners to develop appropriate signage for the event to encourage attendees to comply with college health and safety protocols

Above all, the health and safety of the Geneva community will be considered before any events are held on Geneva's campus.



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STUDENT ACTIVITIES & EVENTS

All events need to follow current state guidelines regarding the number of people permitted at indoor or outdoor gatherings. Whenever possible, events require preregistration and confirmation at the event to ensure that the maximum capacity is not exceeded and to assist with contact tracing if necessary.

Events will be configured to ensure appropriate physical distancing. All participants will be required to wear face coverings indoors. If properly physically distanced, participants may remove their masks when outside.

Participants will have appropriate access to hand-sanitizer and hand washing at all times. Event organizers minimize use of shared items, singing, etc., that could increase the potential for COVID-19 spread.

No self-service of food is permitted, but instead food is served, prepackaged when possible, and disposable utensils and plates are used. Any shared items such as microphones or podium, are cleaned between use during the event. Participants, when appropriate, are asked to dispose of any personal or event trash before departing.

All off-campus guests must be approved with the senior most area leader (Vice President, Dean, or Athletic Director). If approved, all guests must do mandatory health screening and follow procedures.

WORKPLACE

The health of the Geneva community is a high priority and all Geneva faculty and staff are called to do their part in preventing the spread of COVID-19. To minimize the number of people on campus, supervisors have identified employees who can continue to work remotely without impacting the quality of services to our student population.

All faculty and staff who have been instructed to return to their on-campus workplace are required to complete the COVID Screening questionnaire each day before reporting to work. Symptomatic employees should contact their healthcare provider for guidance and notify their supervisor. Employees who have concerns due to a medical condition that places them or a family member in a higher-risk group should complete a Reasonable Accommodation Request Form. Employees have been trained in safe work practices including requirements for face coverings or other PPE, if required for their position, physical distancing, handwashing, hygiene and disinfection of personal workspaces. Virtual meetings are highly encouraged. Face-to-face meeting of up to 25 people are permitted if all social distancing and face covering requirements are met. All meetings must include an option for remote participation.

Until further notice, Alexander Dining Hall and the Brig are closed to employees. All non-essential College travel will be extremely limited and must be approved by the employee's vice president. Anyone traveling domestically outside of Pennsylvania to a state identified by the Pennsylvania Department of Health as a COVID hotspot will be subject to a 14-day self-quarantine/self-monitoring period upon return to Pennsylvania. This does not include commuting to work.

Employees can visit the Faculty & Staff hub on the COVID-19 Information Center of the website for more information about workplace safety during the pandemic.



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RESOURCES

Geneva's COVID-19 Information Hub:

www.geneva.edu/coronavirus

CDC's COVID-19 Homepage:

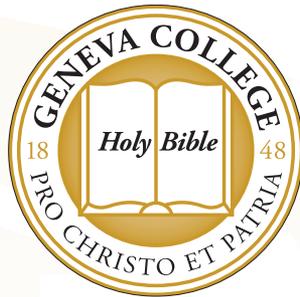
www.cdc.gov/coronavirus/2019-ncov

What to Know About COVID-19:

**[www.cdc.gov/coronavirus/2019-ncov/
downloads/2019-ncov-factsheet.pdf](http://www.cdc.gov/coronavirus/2019-ncov/downloads/2019-ncov-factsheet.pdf)**

Prevent the Spread of COVID-19 if You Are Sick:

**[www.cdc.gov/coronavirus/2019-ncov/
downloads/sick-with-2019-nCoV-fact-sheet.pdf](http://www.cdc.gov/coronavirus/2019-ncov/downloads/sick-with-2019-nCoV-fact-sheet.pdf)**



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