



JOB POSTING

Position:	Assistant Football Coach – Defensive Coach
Department:	Athletic Department
Reports to:	Head Coach and Director of Athletics
Position Status:	Exempt

Summary of Responsibilities: The Assistant Coach assists the head coach of a sport with overall management of the sport with the main responsibility being the teaching of student-athletes in games, practices and film sessions. In addition to instructing student athletes in how to perform their sport, the Assistant Coach will also provide instruction on physical health and well-being, team concepts and safety. Secondary responsibilities will include recruitment, retention, counseling, and performing other necessary activities related to intercollegiate athletic competitions. The defensive assistant coach will work directly with the defensive coordinator in the development of the defense with supervision from the head coach.

Essential Responsibilities: (These essential responsibilities are those the individual must be able to perform unaided or with the assistance of reasonable accommodation.)

Coaches aspects of the assigned sport to include but not limited to:

1. Maintains up-to-date knowledge of, and compliance with, Geneva College, NCAA Division III, and PAC rules and regulations.
2. Assists in helping the head coach conduct practices that instruct student-athletes in game strategies and techniques of the sport.
3. Assess players' skills during practices and competitions and provide correction and instruction to improve players' skills and overall performance.
4. Models Christian attitudes and behaviors for student-athletes, students, staff, and fans.
5. Demonstrates concern for the spiritual, academic, physical, and emotional well-being of each team member.
 - a. Actively encourages and supports the Christian faith of team members, which includes encouraging and instructing them in spiritual disciplines such as church attendance, prayer, and Bible study. In the case of non-Christian team members, encourages them to consider the claims of Christ on their lives.
 - b. Actively encourage, support and educate team members on the importance of academic success, including encouraging or ensuring regular class attendance, monitoring grades, and working to minimize conflicts between athletic and academic responsibilities. Also assists head coach with academic time management schedule. Will monitor student-athletes academic progress on a bi-weekly basis.
 - c. Actively encourage, support, and educate team members on the importance of their physical well-being by working with the training staff and other appropriate medical personnel to assure that the student-athletes are physically ready to participate. This includes looking for signs of eating disorders or the use of illegal and/or unhealthful drugs and supplements and taking appropriate preventive measures, and establishing healthy workout and practice schedules.
 - d. Actively encourage, support, and educate team members on psychological and emotional well-being by providing appropriate mentoring and life guidance and seeking professional assistance when circumstances warrant.
6. Assists in the distribution, collection, and storage of athletic equipment, uniforms, and supplies (during the season and at its conclusion) and for the collection of fees for lost equipment and uniforms by student-athletes.
7. Assists in scouting of future game opponents and in film analysis.

Recruitment:

1. Assists in the recruiting of student-athletes in line with College policy, NCAA Division III, and PAC regulations. Works closely with the admissions department to this end.
2. Will seek to achieve the recruiting goals set on a year-to-year basis with the consistent use of salesforce.

Financial Management:

1. Adheres to budget guidelines and keeps records and writes reports.
2. Assists the head coach in raising additional funds for assigned sport with approval of the Director of Athletics.

Other:

1. May serve specifically as coach in a special aspect of the sport.
2. Actively participates in athletic department functions and meetings and in college committees as assigned.
3. Maintains effective working relationships with administrative staff, coaches, student-athletes, and other staff.
4. Performs related duties as assigned.

Supervision:

1. Supervises student employees to include training, planning, assigning and directing work, coaching, addressing complaints and resolving problems.
2. Must have a mindset of mentoring employees under supervision. Should be able to lead in a way that sets a good example, promotes teamwork, and encourages a positive, efficient work environment.

Qualifications: Minimum: Education/Certification: Bachelor's degree **Experience:** Two years coaching at high school (head coach) and/or two years coaching at collegiate level. **Skill/Abilities:** Valid Driver's license. Willingness to travel, including overnight and weekends. Ability to work evenings and weekends. Communicate effectively verbally and in writing. Operate a PC and related software. **Christian Commitment:** Eligible candidates must be a thoughtful and articulate Christian and an active member of a Protestant evangelical Christian church. Preference will be given to candidates who support and have an articulate understanding of the Reformed faith. The individual must understand and support the College's "Foundational Concepts of Christian Education" by expressing an evangelical Christian profession of faith and demonstrate the ability to integrate a Christian perspective in their work. **Preferred: Education/Certification:** Master's degree or equivalent **Experience:** Three to five years coaching at high school (varsity head coach) and/or collegiate level.

Application Process: A completed employment application, resume and a letter which addresses the candidate's interest in this position and the specific skills and qualifications related to the position must be submitted in order to be considered for employment. Applications are available in the Human Resources Office located in the Old Main building on campus or can be downloaded at www.geneva.edu/employment.

Submit materials to: Andrea Kamicker, Geneva College, 3200 College Avenue, Beaver Falls, PA 15010, E-mail: employment@geneva.edu