



Graduate Assistant JOB POSTING

Position: Assistant Track & Field Coach
Department: Athletics
Reports to: Head Coach Phil Thompson

Summary of Responsibilities: Assists the Head Track & Field Coach with overall management of the Track & Field program including recruiting, counseling, practice, meets and other related duties. The GA Track & Field Coach is also a graduate student in the Master of Arts in Higher Education program at Geneva College.

Essential Responsibilities: (These essential responsibilities are those the individual must be able to perform unaided or with the assistance of reasonable accommodation.)

- A. Knowledge of, and compliance with, Geneva College, PAC, and NCAA Division III rules and regulations.
- B. Models Christian attitudes and behaviors for student athletes, students, staff, and fans.
- C. Assists the Coach in the management of the assigned sport.
- D. Assists in recruiting.
- E. Assists in designing practice and meet schedules.

Secondary Responsibilities: (These are responsibilities that may be delegated in order to make reasonable accommodation for an employee)

- A. Perform related duties as assigned.

Performance Development Areas will include: Communication, Job/Technical Knowledge, Teamwork/Cooperation, Initiative/Interest/Motivation, Adaptability/Flexibility, Stewardship and Safety.

Qualifications - Minimum:

Education: Must have a Bachelor's degree; must be enrolled in Geneva College's Master of Arts in Higher Education program.

Christian Commitment: eligible candidates must be a thoughtful and articulate Christian and an active member of a Christian evangelical church. Preference will be given to candidates who support and have an articulate understanding of the Reformed faith. The individual must understand and support the College's "Foundational Concepts of Christian Education" by expressing an evangelical Christian profession of faith and demonstrate the ability to integrate a Christian perspective in their work.

Application Process: Interested applicants should send a cover letter, resume, statement of faith, and names with contact information of three references to Van Zanic, Athletic Director, 3200 College Avenue, Beaver Falls, PA 15010. Applicant may also email items to Mr. Zanic at vgzanic@geneva.edu. Applications will be reviewed upon receipt.