



## **Graduate Assistant JOB POSTING**

<b>Position:</b>	<b>Softball Coach, Graduate Assistant</b>
<b>Department:</b>	<b>Athletics</b>
<b>Reports to:</b>	<b>Coach Van Zanic, Head Softball Coach Athletic Director</b>

**Summary of Responsibilities:** Assists the Head Softball Coach with overall management of the softball program including recruiting, counseling, practices, games and other related duties. The GA baseball coach is also a graduate student in the Master of Arts in Higher Education program at Geneva College.

**Essential Responsibilities:** (These essential responsibilities are those the individual must be able to perform unaided or with the assistance of reasonable accommodation.)

A. This list is meant to be representative, not exhaustive. Some graduate assistants may not perform all the duties listed while in other cases related duties may also be assigned.

- ❖ Knowledgeable of, and compliance with, Geneva College, PAC, and NCAA Division III rules and regulations.
- ❖ Models Christian attitudes and behaviors for student athletes, students, staff, and fans.
- ❖ Demonstrates concern for the spiritual, academic, physical, and emotional well-being of each team member.
- ❖ Assists the Coach in the management of the assigned sport.
- ❖ Assists in recruiting student athletes.
- ❖ Assists in designing practice and game plans.
- ❖ Assists with the management of athletic equipment.
- ❖ Assists in preparation of softball field for practices and games.
- ❖ May serve specifically as coach in a special aspect of the sport.
- ❖ Maintain effective working relationships with coaches, student-athletes, and other staff.

**Secondary Responsibilities: (These are responsibilities that may be delegated in order to make reasonable accommodation for an employee)**

A. Perform related duties as assigned.

**Performance Development Areas will include:** Communication, Job/Technical Knowledge, Teamwork/Cooperation, Initiative/Interest/Motivation, Adaptability/Flexibility, Stewardship and Safety.

### **Qualifications - Minimum:**

**Education:** Must have a Bachelor's degree; must be enrolled in Geneva College's Master of Arts in Higher Education program.

**Christian Commitment:** eligible candidates must be a thoughtful and articulate Christian and an active member of a Christian evangelical church. Preference will be given to candidates who support and have an articulate understanding of the Reformed faith. The individual must understand and support the College's "Foundational Concepts of Christian Education" by expressing an evangelical Christian profession of faith and demonstrate the ability to integrate a Christian perspective in their work.

**Application Process:** Interested applicants should send a cover letter, resume, statement of faith, and names with contact information of three references to Mr. Van Zanic, Head Softball Coach, Geneva College, 3200 College Avenue, Beaver Falls, PA 15010. Applicant may also email items to [hed@geneva.edu](mailto:hed@geneva.edu). Applications will be reviewed upon receipt.

**Cost and Compensation:** Graduate Assistants are enrolled in full-time classes for 2 years and pay the tuition rate (textbooks included). The assistant will receive a 1/3 discount off of this tuition plus an annual stipend of \$8,000 for up to 2 years.