

## **Writing Center, Tutoring Support & Library Services**

**The Writing Center** will provide online tutoring through Microsoft Teams. Students can make an appointment by sending an email to [writingcenter@geneva.edu](mailto:writingcenter@geneva.edu). When the email is received, a Writing Center staff member will contact your student to set up the Teams meeting. Appointments are available Monday – Friday 9 a.m. – 3p.m. Online consultation with a tutor is required; tutors do not edit papers.

**Tutoring Support** is available remotely by contacting our Tutor Program Coordinator at [ssc@geneva.edu](mailto:ssc@geneva.edu) or [filling out the online request form](#). Tutors will be able to meet with students on Microsoft Teams.

**Research services** available through the Ask a librarian form or email to [ref@geneva.edu](mailto:ref@geneva.edu).

**Books and videos** that are checked out will be due at the end of the semester. If a student has materials from another library, through InterLibrary Loan, they should email [jjoseph@geneva.edu](mailto:jjoseph@geneva.edu) with questions.

There will be no overdue fines, but if items are not returned by the end of the semester (May 15), the library must bill the student for a replacement copy.